



TECHNICAL MINISTRIES MANAGER

Part-time Position (25 Hours per Week)

Hello! We are Centre Street Church, committed to making an impact on people's lives, our communities, and the world. How do we do that? By leading people to Jesus and helping them become fully devoted followers of Christ. That's the driving purpose behind everything we do.

Though we are a large church, at our core we are a network of small communities. These small communities function as extended families that support and challenge one another through discipleship. All of these communities networked together make us united as one large church that gathers weekly for worship over 8 services across 5 campuses.

We are looking for a **Technical Ministries Manager** to join us on this exciting journey God has us on.

If you love and have a heart for using your skills and abilities to make a difference in people's lives, and are excited about how your experience can help us accomplish our mission of introducing people to Jesus and helping them become fully devoted followers of him, we would love to talk to you.

Primary Duties and Responsibilities:

- Staying current with technology industry best practices for Audio, Video, and Lighting and making recommendations for CSC's annual strategic ministry plan.
- Technically representing the CSC vision.
- Discovering developing and deploying volunteers to execute weekend services and rehearsals, overseeing the volunteer that is operating front-of-house at Central Campus.
- Leading the Tech staff to discover develop and deploy volunteers to execute tech needs at their campuses.
- Scheduling volunteers based on availability and capability to build strong teams to support events and weekend worship services.
- Collaborating with ministries, volunteers, and key stakeholders under high-pressure situations.
- Service programming, preparation, and design on the Planning Center.



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- Overseeing and managing the daily schedule and tasks for techs - ensuring we are progressing our annual strategic ministry plan and efficiently stewarding all CSC's resources.
- Developing an annual draft strategic ministry plan for Tech.
- Overseeing and managing equipment maintenance and equipment asset tracking.
- Working with ministries to understand their specific needs and provide resources for customized training for their volunteers so they can operate their events/gatherings successfully without continual Tech support.
- Developing and maintaining a CSC audio, video, and lighting philosophy that guides all staff and volunteers.
- Sharing audio knowledge to ensure all Techs are meeting the CSC Audio Philosophy.
- Analyzing operations and providing cost-effective suggestions for improvement.
- Leading quarterly tech training sessions for volunteers.
- Leading a summer Tech camp.
- Serving ministries with CSC philosophy and values so spaces are easy to use and resources are maximized.
- Maintaining a working knowledge of CSC facilities equipment for maintenance and training purposes.

Core Skills/Experience:

- Natural collaborator, problem-solver, and leader.
- Must be able to make quick decisions under high-pressure situations.
- Proven ability to lead people and to lead technical teams.
- Strong background and understanding of audio, video, and lighting.
- Exhibits professionalism, conscientious work ethic, teaching ability, and accountability.
- Proven track record of discovering, developing, and, deploying volunteers.
- Strong interpersonal skills for working alongside leaders, volunteers, and different ministry teams.
- Able to take the vision for a service or event and create tech plans that enhance the experience.
- Strong attention to detail and an eye for excellence.
- Strong problem-solving skills with technical equipment.
- A self-starter who is good at multi-tasking and prioritizing projects.
- Strong administrative skills and ability to work independently without supervision.
- Able to work at a fast pace, in a variety of settings and circumstances, with composure and flexibility.



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- Experience in discovering and developing volunteers
- Excellent communication, organizational, and time/self-management skills.
- Strong curiosity to learn and ask crucial questions.
- Flexible and adaptable.
- Ability and/or experience of working in a collaborative team environment.

Qualifications:

- 3-5 years experience in a similar role.
- Understand, support, and live out CSC's membership covenant and statement of faith.
- Role model to others and what it means to be a fully devoted follower of Christ.
- Willing to commit to and uphold CSC's Human Resources Policies, Code of Conduct, Confidentiality Agreement, Job Performance Expectations, Staff Values Based Behaviours, Lifestyle Agreement, and Staff Expectations.

If you can check all the boxes above, we want to hear from you! Please apply by completing our [CSC Employment Application](#) and sending it along with your resume and cover letter to careers@cchurch.ca.